



Clearly articulate the decision that needs to be made. Understand its context, scope, and potential impact on your mission & stakeholders.

Collect relevant information, data, and perspectives related to the decision. This may involve research, consultations with experts, & seeking input from stakeholders, including staff, members, beneficiaries, donors, &/or community members.

Assess how each option aligns with the organisation's mission, vision, & core values. Consider whether the decision is consistent with your overarching goals.

Identify potential risks, challenges, & benefits associated with each option. Consider short-term & long-term implications for the organisation, its stakeholders, & the broader community.

Engage relevant stakeholders to gather diverse perspectives. Ensure that the decision-making process is inclusive, transparent, & representative of stakeholders.

Evaluate the decision's alignment with ethical standards, legal requirements, & regulatory obligations. Ensure that the chosen option upholds integrity & complies with applicable laws.

Assess the financial feasibility of each option. Consider the budget implications, potential funding sources, & the sustainability of the preferred option.

Examine the potential social, environmental, & community impact of the decision. Determine how each option contributes to your mission & the betterment of society.

Establish specific criteria for evaluating options, such as mission alignment, stakeholder input, financial viability, & potential for long-term impact.

Compare the different options based on the established criteria. Evaluate each option's strengths, weaknesses, & alignment with your organisation's purpose.

After careful evaluation, choose the option that best aligns with your mission, values, & strategic goals. Consider stakeholder input, potential impact, & feasibility.

Develop a detailed plan for implementing the chosen decision. Define the necessary steps, responsible parties, timelines, & resource allocation required to execute the decision effectively.

Communicate the decision to relevant stakeholders in a transparent and respectful manner. Clearly explain the rationale behind the decision & its anticipated impact.

Regularly monitor & assess the progress and outcomes of the decision's implementation. Measure its success against predefined indicators & adjust strategies if needed.

Reflect on the decision-making process & its outcomes. Identify lessons learned & use these insights to improve future decision-making processes and outcomes.



NFP Decision-Making Framework

15 Steps for your Board

Making decisions within your NFP requires a structured approach (framework) that considers your mission, values, & impact.